



**PRESIDENT**  
Ron Ostrow

**VICE PRESIDENTS**

Linda Demmers– Administration  
Menz – Communications

**TREASURER**

Nelson Bae

**SECRETARY**

Vacant

GREATER GRIFFITH PARK NEIGHBORHOOD COUNCIL  
*"Your Neighborhood. Your Voice. Your Council"*

**EXECUTIVE COMMITTEE MEETING**

**DRAFT MINUTES**

October 18, 2011 – 6:00 p.m.  
Los Feliz Community Police Center  
1965 N. Hillhurst Ave. (2<sup>nd</sup> floor of Citibank)  
Los Angeles, CA 90027



**CERTIFIED COUNCIL #36**

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**Meeting is called to order at 6:15 pm**

**In Attendance:**

Ron Ostrow, President  
Linda Demmers, Vice President Administration

**No Public Comments at this meeting.**

**President's Report**

Mr. Ostrow attended the DONE workshop on funding that was devoted to discussing current matters. He expressed concern that the Krekorian Motions are doing more harm than good at moving all matters in a quick and efficient manner.

Grayce Liu from DONE is managing the approval of the pending Bylaws.

A stakeholder is expressing concern over the incorrect time being posted for past meetings. The issue will be address by the City Attorney.

**Treasurer Report**

Treasurer was not present to discuss the following agenda items: duplicate charge at FedEx, Status of P-Card, and demand warrant outstanding from last fiscal year.

**Vice President of Administration Report**

Ms. Demmers reported on the state of the various committees.

The Budget and Finance Committee is in need of funding to update the website. Ms. Demmers stated that the website is in need of attention as various links are not presenting the most current and accurate information.

The Executive Committee is up to date.

The Planning, Zoning, Historic Preservation Committee are up to date.

The Recreation Committee is up to date.

The Public Safety Committee did not meet in the second quarter because there was no Chair to head the meeting.

The Transportation Committee is not in compliance on any of the requirements, as they have no scheduled meetings, no agenda, no meeting minutes, and current membership is not accurate. The current chair of the committee recently resigned.

The Green Committee has met, but has not posted meeting agendas or minutes. Their link to agenda is down on the website as well.

The Culture and Events Committee also has a broken link on the website.

The Education Committee was up to date the first two quarters, but has not met for the third quarter.

Ms. Demmers recommends that Committees not in compliance should receive a checklist with dates and templates to demonstrate how information should be reported, as well as a letter pointing out what their specific deficiencies are. The Committees requiring immediate attention are: Business, Green, Transportation, and Budget and Finance.

The Outreach Committee is in transition to a new Chair and is in the process of approving and updating all the minutes from their past meetings.

Mr. Ostrow suggested that the Committee Chairs be advised that if committees don't comply with standards their issues may not be included in future agendas and their request for funding will not be honored.

Mr. Ostrow motioned that the VP Administration will contact all Committee Chairs verbally, to avoid confusion, to inform them of their status and standing rule deficiencies. All committees will be given thirty days to rectify their non-compliance. Those committees who fail to comply will be prohibited from bringing motions to the Board until they have complied.

Ms. Demmers seconded the motion. The motion was passed by consensus.

### **Vacancies of Transportation & Outreach Chairs**

Mr. Ostrow related that the Chair of Transportation and Outreach Committees have resigned. It was suggested that new member, Rafik, would be a good candidate for the Outreach Committee. It was requested that the Outreach Committee place a notice on the website to announce the vacancies.

### **Approval Of Minutes**

Mr. Ostrow motioned to approve the minutes. Ms. Demmers seconded the motion. The motion was passed by the consensus.

### **Treasurer Report**

Mr. Nelson Bae arrived late to the meeting and reported the P-Card is not ready so purchasing and payments have been delayed.

There are missing documents that are holding up the processing of demand warrants.

Mr. Ostrow has spoken with Jeff Brill regarding a demand warrant for National Neighborhood Watch Sign Company from last year. They incorrectly charged GGPNC for another Council's invoice. At this point the matter needs to be handled by the City Council. The FedEx demand warrant is still pending.

Mr. Bae motions to adjourn meeting. Ms. Demmers seconded the motion. The meeting is adjourned at 6:47pm.