

Communications & Outreach Committee

Meeting Minutes – August 3, 2010

1. Call to Order 7:30 PM. Quorum Check.

Present: Jessie Kornberg
Luisa Nubaravcharyan
Barbara Ferris

Guests: Rex

2. **Public Comments on Non-Agenda Items**

No public comment.

3. **Executing Outreach plan to fill Vacant Religious Community. Discussion and Action as Appropriate.**

- Compose Seat Description
- Need a description as to how to apply
- Contact other sites/newspaper: LF Today, Civic Institution, LAist, Eastsider, Ledger, Canyon News and other Religious Organizations

4. **Timeline for Filing PROS Chair. Discussion and Action as Appropriate.**

- Application deadline/Statement – August 23, 2010
- Mission statement for the PROS Chair should be included in our Outreach.
- Special Meeting: Joint Meeting of Outreach & Executive Committees at 6:00 pm.
- PROS Chair candidate make a presentation at the Joint Meeting.
- PROS Recommendation: Needs to be received by September 16, 2010.
- Final decision will be made on September 21, 2010.

5. **E-Newsletter & Mailing List Progress: Discussion and Action as Appropriate**

- Create a Constant Contact account by August 12, 2010
- Master list need to be completed by August 14, 2010
- We can reach out to our stakeholders by conducting a survey. As an example, Barbara will come up with survey questions and we will provide feedback.

6. Explore the Feasibility of working in Partnership with the owners of the Ranger House to create an ADA Complaint Access Ramp.

- Very Complicated issue. Motion withdrawn.

7. **Other Comments and Announcements**

- Luisa: Received an email from a stakeholder who is interested in our Committee. She mentioned that she might attend our meeting today but hasn't done so.
- Jessica: We have hired Wendy Moore couple of years ago who owes us \$1100 worth of her time. We should reach out to her for our Newsletter and Contact List.

8. Adjourn 9:41