

Communications & Outreach Committee

Meeting Minutes – July 19, 2010

1. Call to Order 7:30 PM. Quorum Check.

Present: Jessie Kornberg
Luisa Nubaravcharyan
Barbara Ferris

Guests: Rex, Mark Mauceri

2. **Public Comments on Non-Agenda Items**

No public comment.

3. **Verify Committee Member**

- Send an email out to existing Outreach members and verify if they are still a member. Ask members to send an email back confirming membership. If we don't receive a response, we will assume that individual is no longer a member.

4. **Cull Together all Committee and Board Mailing List for Outreach Purposes**

- Send an email to each Committee Chair requesting their list and compile a master list of all contacts for Outreach purposes.
- Approach the Rules & Election Committee have a standing rule that only the Outreach Chair has access to the master list and can disseminate information.
- We should try and have the contact list ready by August 13, 2010.

5. **Outreach to Fill Vacant Religious Community Seat on the Governing Board. Discussion and Action as Appropriate.**

- Post on our website
- Contact other sites/newspaper (i.e LF Ledger, LF Today
- Flyers
- Contact religious organizations in the area

- Tor: The term of this position is now through May.

- Qualified candidates should come to our September meeting if they are interested (September 16).

6. **Outreach to other Neighborhood Groups. Discussion and Action as Appropriate.**

- Reach out to other groups and see how we can be involved
- We should cross-link sites

7. Restructure Outreach Committee Website

- Update the public on our involvement with community events
- Include information regarding events/news taking place in our community

8. Other Comments and Announcements

- We should create an electronic newsletter and send out to stakeholders
- We should look into creating a Facebook page/fan page and link it back to our website.
- We will have an Outreach Meeting on the 1st Tuesday of each month.

Adjourn 8:32

- Tor: Motions, Luisa: Seconds